

Primary Supervision

General Information

2018/ 2019



Philosophy

Our children spend a large portion of their life in school. School is a “Lebensort” - a place to live and grow. An important part of our work is to provide that place for the children and to tailor it to fit their needs: Their need to choose independently a way in which to move, to play and to relax, their need to learn and to explore the world around them, their need to share with others and also to find time for themselves. We accept the children and take their issues and questions seriously, and we encourage and support them as they are growing up. A main focus of our work is the development of our adventure playground which is called the Playgarden. In the Playgarden in particular, children gain knowledge through experience-based learning, by thinking through problems and ideas with other children and adults.

The Adventure Playgarden

Natural environment and space to experience for children in school

Where was your favorite place to play as a child? Remember how exciting it was to explore the world outside. Experiencing adventures, making discoveries – that is all part of growing up. It is the way that children learn about themselves and the world around them. Sadly a lot of children today are unable or not allowed to go out to play and engage freely in play activities that a generation ago would have been taken for granted. All children need a space that they can call their own, a place where they can be loud, dirty, silly, spontaneous and where they can play. This is essential for their development.

Together with the children and adolescents, we are creating a space in our Playgarden which is unique and special with many fantastic benefits. By providing low risk activities, adventure playgrounds create opportunities for children to learn cooperation, meet physical challenges and gain self-confidence. Among other activities, each day we offer different projects with the main topics including gardening, crafting, nature and environmental education. These also address sustainable thinking and behavior.

Supervision Times	7.30 am until start of school. No enrolment required. 3.00 pm to 6.00 pm. <u>Children need to be enrolled.</u>
>> Please note >>	Supervision ends at 6pm sharp . Late pick-up times will be charged as overtime.
“Circle Time”	3.05 pm–3.30 pm. A time to talk about the day and share information with one another. <u>During this time children cannot be picked up.</u>
Clubs and Projects	<p>We offer a variety of after school activities and projects. Please find the new programme and the enrolment form attached. Each club can only accept a certain number of children. Therefore we cannot guarantee a participation in every club you registered for. As soon as the list of participants is finished you will have the possibility of an overview displayed on the Supervision board. The first three sessions are a trial period in which the student decides which activity they like best, and then try out for three sessions. It is not possible to try out several clubs during this time.</p> <p>Once the trial period is over, the <u>attendance is compulsory throughout the whole school year.</u></p> <p>Exception: Y1 students may leave a club after the end of the first semester.</p>
>> Please note >>	<p>In addition to our Supervision activities you will also find several external club offers. These are not run by the SV staff. Children will be in “Flexible SV” before and after the activity and will be taken to/ from the activity by a Supervisor. <u>Exceptions are announced in the programme.</u></p> <p>It is not possible for parents to pick up their children at the sport hall.</p>
Club attendance	To ensure that the after-school clubs can continue despite the indiscriminate changing and cancelling of attendance we have experienced in the past, a 10 € cancellation fee is charged if a child withdraws from a club. <u>In case a child is</u>

missing more than three sessions without sufficient reason this is considered to be a cancellation. [This does not refer to the internal clubs]. If your child may not be able to join a session on a certain day please inform us at least **one school day before the club takes place.**

“Flexible Supervision”

means open play-time during the SV time. The children are not involved in a particular club. Your child may visit us regularly on certain days of the week (you will find “Flexible Supervision” on the enrolment form) or join us as a guest (please see “Exception Notice”) whenever he/she would like to be in Supervision. In each case your child needs to be registered since we have to know how many children to expect on a given day.

>>> New >>>

If you want to sign in your child as a guest in Supervision at certain school events (like Christmas market, parents consolation etc.) we need the information 3 days in advance.

SV Project Days

In general we provide several different projects which will take place on certain days spread out over the school year. Students will need to sign up for some of these project days; others may be joined without application. Dates and detailed information concerning particular projects will be announced throughout the year.

“Exception notice”

Remember to provide an Exception Notice in the SV mailbox or send us an email whenever your child is not participating in SV (club or Flexible SV) as usual or in case he/she would like to join us as a guest.

Children are also welcome as guests in the Playgarden at any time (please make sure to give appropriate clothing).

Urgently needed information on the “Exception Notice”:

- **Child’s name**
- **Class**
- **Date of the exception**
- **Signature of parent/ guardian**

SV Mailbox

Situated in the Primary building next to the SV room. Daily checked at 12 noon.

Absences Please inform SV by writing an Exception Notice or send us an email (visionsuper@hotmail.de) not later than 12 noon on a usual school day and 11am on a half day of school. If a Supervisor has to leave the group in order to contact parents to discover the whereabouts of a child a **fee of 5 €** is charged because this is removing time which should have been spent with the children.

Permission to leave When your child is supposed to leave by him/ her /self we need permission from a parent/ guardian in written form.

Team We are a team of qualified pedagogues and educators taking care of your children.

Astrid Koniarski Head of Supervision

Consultation Hours

Tuesdays 1.30pm – 2.30pm
2.45pm – 3.00pm
or by appointment.

Mrs Koniarski`s office is situated in the Primary building in the corridor on the right-hand side ground floor.

Emma Kaiser Organisation/ Registration

Susanne Geiß Secondary Supervision

Contact visionsuper@hotmail.de

Email Primary Checked daily until 12 noon. Please note: any mail sent later will be received the following school day only.

Email Secondary s.geiss@schuldorf.de

SV Mailbox	Situated in the Primary building next to the SV room. Checked daily at 12 noon. <u>Please note:</u> delayed messages will be received the following school day only.
Primary	0152 / 260 593 75 Available from 3.30pm to 6.00pm. <u>No text messages please.</u>
Playgarden	0163 / 333 311 59 Available from 3.00pm to 5.30pm. <u>No text messages please.</u>
Secondary	06257 / 970 360 8 Available from 3.30pm to 5.30pm. <u>No text messages please.</u>

*We warmly invite you to our **parents evening** on*

Monday, 20th of August 2018

It will take place at 7pm in the hall of the Primary building.

We are looking forward to working together with you!

Your SV Team